

**Henley and District Agricultural Association** (Registered Charity Number 1024609)  
 Henley Farm & Country Show - Saturday 12<sup>th</sup> September  
**OUTDOOR TRADE STAND APPLICATION FORM**

<b>Company Name</b>	
<b>Contact Name</b>	
<b>Address</b>	
<b>Telephone Number</b>	
<b>E-mail</b>	

<b>Please provide a description of the products and services that take place on your stand</b>

<b>Please tick box if your stand will include any of the following;</b>			
Generators	<input type="checkbox"/>	Electricity Equipment	<input type="checkbox"/>
Liquid Petroleum Gas	<input type="checkbox"/>	Machinery on Display	<input type="checkbox"/>
Vehicles on Display	<input type="checkbox"/>	Hot Equipment	<input type="checkbox"/>
Refreshment for Public	<input type="checkbox"/>	Flag Poles	<input type="checkbox"/>
Tentage	<input type="checkbox"/>	Animals	<input type="checkbox"/>
Please send me information on the benefits of being a Sponsor			<input type="checkbox"/>
Please contact me regarding advertising in the Show Program			<input type="checkbox"/>

Amount of frontage of trade space in Feet required		<b>ft</b>
Fee included at £10.00 per Ft (Minimum stand 15ft = £150.00)		<b>£</b>

**All stands have a depth of 30ft and DO NOT include tentage.**

**You will receive 2 pedestrian passes and 1 vehicle pass per trade stand application**

Please write the amount of extra pedestrian passes you wish to purchase in the box (£10.00 each)	
Please write the number of extra vehicles you will have on your stand in the box	

Please write the amount in total of the cheque you enclosed		<b>£</b>
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**Please Note;**

- Enclose a S.A.E if you require a receipt.
- **Trade stand Application forms to be returned no later that the 1<sup>st</sup> August 2020**
- Fees are non-refundable
- I have read and comply with your terms and conditions attached with this form, and your health and safety policy on your website [www.henleyshow.co.uk](http://www.henleyshow.co.uk)
- I have all the relevant, requested documents which cover my activities, a copy of which is enclosed.
- I enclose a copy of my public liability insurance certificate, risk assessment and (if appropriate) my employees liability insurance certificate.
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Signed \_\_\_\_\_ Date \_\_\_\_\_

Completed forms to be returned to: Amelia Kennedy, Henley Show Office, Unit 7, Greenlands farm, Dairy Lane, Hambleden, Henley On Thames Oxon RG9 3AS

**PLEASE BE ADVISED THAT BALLOONS ARE NOT ALLOWED ON THE SHOWGROUND AND EXHIBITORS' SELLING ALCOHOLIC DRINKS WILL NEED TO APPLY FOR THEIR OWN TEMPORARY EVENT NOTICE**