

HENLEY & DISTRICT AGRICULTURAL ASSOCIATION

Rachael Yockney
Shopping & Craft Tent Coordinator
10 Mendip Close
Swindon
SN25 3BE
Email: shopcrafthenleyshow@gmail.com

SHOPPING & CRAFT MARQUEE. SATURDAY 11th SEPTEMBER 2021

LOCATION: Greenlands Farm, Hambleden, Henley on Thames, RG9 3AS.
On the A4155 Henley to Marlow road. (Approximately 3 miles from Henley and 5 Miles from Marlow).

STAND RATES:

6 ft frontage only	£60.00	6 ft frontage with 6 ft table	£68.00
8 ft frontage only	£80.00	8 ft frontage with 2 x 4ft tables	£96.00
12 ft frontage only	£120.00	12 ft frontage with 2 x 6 ft tables	£136.00
Generator Hire	£45.00		

GENERAL DETAILS:

SHOWGROUND ENTRY – access is from 7.00 a.m. on the 11th September. Exhibitors cars may be driven up to the Food and Wine Tent for unloading only. All vehicles must be removed from the front of the tent area by 9.00 a.m. They must then be parked behind the tent. Any exhibitor wishing to arrive on Friday must make prior arrangements with me. Please note - no entry after 7.00p.m on the Friday. Any stock left in the tent overnight is at the owners risk. There is limited security on site.

STANDS - all locations are approximately 6' deep (including table depth). Approximately 1' space is allowed between each location. Tables are 2'6" high and 2'6" deep. If a table is situated at an entrance and the exhibitor wishes to utilise the "end space" (i.e. forming an L-shaped pitch) this **must** be pre-arranged with me and will be charged accordingly.

GENERATORS – It is **not** possible for exhibitors to bring their own generators. The use of a site generator can be provided for a charge of £45 per exhibitor - **please notify wattage required on the form**. Exhibitors should bring a suitable PAT tested extension lead and all electrical equipment must also be tested and marked with inspection date and signed as tested.

TICKETS - 2 passes will be supplied to each exhibitor. Additional passes can be purchased at a cost of £10.00 per adult £5.00 per senior and children under 5 are free. One car park pass is included.

SAFETY/INSURANCE - Please download the Show's Health and Safety document from www.thehenleyshow.co.uk You are required to read this document and comply with the safety requirements set out, and with any safety request from Event Safety or Stewards. **Please ensure that you have valid public liability insurance and a health and safety policy and that both are enclosed with your application form.** All exhibitors must arrange their own insurance cover in respect of public liability, personnel, stock and vehicles on the show ground.

BOOKING – Bookings will only be accepted if accompanied by a cheque made payable to H&DAA, and posted to Rachael Yockney, Shopping & Craft Tent Coordinator, 10 Mendip Close, Swindon SN25 3BE. For receipt please enclose a postage paid, addressed envelope. Or payment can be made by BACS. Please email me for details. The marquee pitches will be filled on a first come first served bases.

YOUR ENTRY PASSES ETC WILL BE SENT TO YOU IN MID AUGUST

Patron: Judy, Lady McAlpine

Reg. Charity No. 1024609

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